 **ORLEN Projekt Česká republika s.r.o.**

**REQUEST FOR QUOTATION FOR SUPPLIER SELECTION**

We would like to invite you to participate in the inquiry procedure, which will take place electronically.

1. **Submitter: ORLEN Projekt Česká republika s.r.o. (hereinafter referred to as OPČR)**
2. **Project: 24KOGO KD 21024 Optimalization GOHT**
3. **Project implementation location: ORLEN Unipetrol RPA s.r.o. Kralupy nad Vltavou, Czech Republic**
4. **Deadline for submission of tenders: as outlined in the Connect platform**
5. **Subject of the competition: delivery of BELDEN type 3106A 1x2+1 cable without reinforcement in the length of 1,700m. We prefer delivery in maximum lengths according to the attached technical specification and datasheet. Or equivalent according to technical specification.**
6. **Terms of reference**

* Offer validity min. 3 months from receipt of the offer
* Required performance date: delivery by 20.02.2026
* Delivery conditions: DAP ORLEN Unipetrol RPA, Kralupy nad Vltavou refinery (transport included in the price)
* Payment terms (unless otherwise agreed later):
* 100% billing after delivery
* invoice maturity 60 days
* Warranty period: 24 months from the PAC of the technological unit, but up to a maximum of 36 months from delivery
* Documentation: 2x paper + 1x electronically, or on a flash drive, CD
* Contractual penalties: 0.2% of the total contract price for each day of delay, but not more than 20% of the total contract price.

1. **Tender documentation provided**
2. Technická specifikace – BELDEN cable type 3106A and technical datasheet
3. Annexes to the Order, the bidder confirms acceptance of the General Terms and Conditions published on the [ORLEN Unipetrol RPA website](https://www.orlenunipetrolrpa.cz/CS/o-nas/Stranky/nakup-a-dodavatele.aspx)
4. Legally Binding Declaration of Tenderer Form
5. Beneficial Owner Declaration Form
6. Declaration of Assets and Impunity Form
7. ESG Questionnaire

All documentation is provided to the applicant in digital form via **the CONNECT** system.

1. **Requirements for processing a quote**

The offer will be prepared by the applicant in Czech or English in 2 parts:

1. **Document part** - will contain the following items:

* Design and description of the technical solution
* A detailed description of the product, including materials and tests, the documentation offered, in the event that the offered goods do not fully comply with the specified specification, it is necessary to mark this fact visibly with the fact that the differences from the specification will be described, the delivery date or production schedule, warranty, catalog sheet, etc., state the manufacturer.
* Other documents

**b) Price part** - will include:

* Bidder's price offer, including the breakdown of the price into own deliveries

**Ad a) Documentary part**

**Design and description of the technical solution:**

The tenderer shall describe in detail the technical solution proposed by the tenderer and the scope of the documentation offered to the extent required by the Technical Specification of the Request. The technical part must be elaborated in such detail as to allow for a proper evaluation of the Executive Committee. The technical offer will also include a catalog sheet of the offered cable.

**Other required documents:**

* An up-to-date extract from the Commercial Register, not older than 3 months before the start of the selection procedure, which shows who performs the function of the statutory body and represents the company.
* Documents (References and Certificates) proving compliance with the qualification requirements.
* A completed *Legally Binding Declaration of Tenderer form*; this must be signed by a person authorised to act on behalf of the Participant.
* A completed *Beneficial Owner Declaration form*; this must be signed by a person authorized to act on behalf of the participant.
* A completed *Declaration of Assets and Impunity form*; this must be signed by a person authorized to act on behalf of the participant.

**Ad b) Price part**

**The price section will include:**

* Bidder's bid in CZK or EUR

1. **Method of submitting and submitting bids**

The tenderer submits a tender for the tender exclusively electronically via **the CONNECT system**

**Inserting an offer into the CONNECT purchasing system:**

* Inserting the document part:

Insert the document part in two parts:

1. Design and description of the technical solution
2. Other documents for the offer – insert in one \*.pdf file.

Attention: the applicant  **must NOT** insert any documents with information about the price into the document part!

* Inserting the price part:

Submit the price offer, including the *form Price Breakdown* under these Competition Conditions, separately in the form of a scanned document in the format \*.pdf under the title "*Tender Name – Price Offer".* The price offer must be signed by the person(s) authorised to act on behalf of the bidder. Insert the document after clicking on the red cross – attachments and also the offered basic price in the box marked "**Value**".

Once you've inserted all the attachments, click the **Save & Leave** box, and then click the Submit a Bid **box in the subsequent window**.

1. **Contact with the client**

Candidates may ask additional questions regarding the Terms of Reference or the Competition Conditions exclusively via the Connect platform.

Applicants may contact the employees of ORLEN Projekt Česká republika s.r.o. with general questions:

**Martin Kubíček**

Independent Project Buyer

tel.: +420 705 776 986

Email: martin.kubicek@orlenprojekt.cz

Questions can be submitted no later than 1 working day before the deadline for submission of tenders. The answers as well as anonymized versions of the questions will be published on the Connect platform, unless the Promoter decides otherwise.

1. **Reject offers**

Failure to submit any of the documents referred to in Article 8 may be grounds for rejecting the tenderer's tender.

A bid not signed by an authorized representative of the bidder will not be accepted into the competition.

1. **Competition criteria**

Individual bids will be evaluated according to the following criteria (without weighting):

**Stage 1:** fulfilment of the Competition and Tender Conditions (Technical Solution, Delivery Time, Reference, Guarantee, Insurance, Warranty Period)

**2. Stage:** Dinner

1. **Information for applicants**

The selection procedure can be carried out as a multi-round procedure.

The announcer reserves the right to any subsequent comparison and revision of price offers in the form of an electronic purchasing system (electronic auction).

It is expressly stipulated that the notification of the result of the tender to the winning tenderer is not the moment of concluding a binding contract for the execution of the subject matter of the contract within the meaning of Section 1745 of Act No. 89/2012 Coll., the Civil Code, as amended (hereinafter referred to as the "Civil Code"). The announcer expressly states and the bidders acknowledge by submitting the bid that the Notice of the Result of the Tender is not considered to be an offer to conclude a binding contract within the meaning of Section 1732 of the Civil Code. The announcer also expressly excludes (and the bidders acknowledge this by submitting their bid) the application of Section 1740 (1) of the Act. 3 of the Civil Code.

The Participant acknowledges and agrees that the notification of the auction result is not the moment of conclusion of a binding contract within the meaning of Section 1745 of Act No. 89/2012 Coll., the Civil Code. The Organizer expressly states and the Participant is obliged to acknowledge that the notification of the result of the auction or of winning the auction within the meaning of Section 5 of the Rules is not considered an offer to conclude a binding contract within the meaning of Section 1732 of Act No. 89/2012 Coll., the Civil Code, or as an acceptance of an offer within the meaning of Section 1778 of Act No. 89/2012 Coll., the Civil Code. At the same time, they expressly exclude the application of Section 1740 (1) of the Civil Code. 3 and Section 1751 par. 2 of Act No. 89/2012 Coll., the Civil Code, which stipulates that the contract is concluded even if there is no complete agreement of the expressions of will of the contracting parties.

The selection procedure and its course are exclusively within the competence of the announcer; The announcer is not obliged to justify its decisions during the selection procedure, and has the right, even without giving a reason, to reject all submitted bids or to cancel the tender.

The announcer expressly points out that it is entitled to verify the veracity of the information provided by the applicants in their bids.

The announcer has the right to change or supplement the competition conditions.

The announcer is not obliged to conclude a Purchase Agreement with the winning bidder if an agreement is not reached in all contractual requirements during the negotiation of the contractual conditions. Until there is agreement on all the contractual elements, the negotiation of the conclusion of the contract is not at the stage at which the conclusion of the contract would seem highly likely.

This tender is not a public procurement within the meaning of Act No. 134/2016 Coll., on Public Procurement, as amended; At the same time, it is not a public tender for the most suitable bid within the meaning of Section 1772 et seq. of the Civil Code or a public bid under Section 1780 et seq. of the Civil Code.

The costs associated with participation in the tender, preparation and submission of the tender shall be borne by the tenderer.

Brno, on: 19.11.2025

Martin Kubíček

Independent Project Buyer

ORLEN Projekt Česká republika s.r.o.